



TOWNSEND WATER DEPARTMENT
540 Main Street West Townsend, Massachusetts 01474

Michael MacEachern, Chairman

Nathan Mattila, Vice-Chairman

Lance Lewand, Clerk

Paul L. Rafuse,
Water Superintendent

(978) 597-2212
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WATER COMMISSIONERS MEETING AGENDA
June 13, 2016 - 5:30P.M.
Water Department 540 Main Street, Meeting Room

I. PRELIMINARIES:

- 1.1 Call the meeting to order and announce meeting address.
- 1.2 Roll call.
- 1.3 Announce that the meeting is being tape recorded
- 1.4 Chairman's additions or deletions.
- 1.5 Review/ Approve meeting minutes of April 11, 2016 and May 11, 2016. (SF)
- 1.6 Review correspondence.

II. APPOINTMENTS:

2.1

III. MEETING BUSINESS:

- 3.1 Discuss/ Review status update report on projects from Lou Soracco of Tighe & Bond
- 3.2 Discuss/Review Legal opinion per request of the Town Accountant regarding Enterprise Fund Legislation and our Acts of 1920 and how both provisions effect accounting and expenditure of funds.
- 3.3 Discuss/Review pricing for overcoat of Fitchburg Tank and limited maintenance program from Scott Kelley of Utility Service Group.
- 3.4 Approve 1" service to Joe Sirbak, 9 Edward Road, Appl# 2016-3, Acct # 61586. Recvd \$2,000.00.

IV. COMMISSIONERS UPDATES AND REPORTS.

4.1

V. WATER SUPERINTENDENTS UPDATES AND REPORTS.

- 5.1 Request for additional Water Tech.
- 5.2 Superintendent will be on vacation the week of July 11, 2016.

VI. OFFICE UPDATES AND REPORTS.

- 6.1 Review and Sign Bills Payable Warrants.
- 6.3 Review and sign April Schedule of Bills Receivable report (SF)
- 6.4 Review April Accounts Receivable report.

**** (SF) signature folder**

VII. ADJOURNMENT: